

Area Agency on Aging District 7, Inc.
MEAL SERVICE PROGRAMS
Policy and Procedures

Policy Name: Nutrition Level of Service

Created: 10/15/1997

Policy #: MSP-010

Revised: 03/20/2015

Reference: Rule 173-4-04 (B)(2), Rule 173-4-04.1 (B)(2)

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Policy: Nutrition providers may provide meals five to seven days per week. If this frequency is not feasible, the provider may provide meals on a less-frequent basis, if the less-frequent basis is approved by AAA7.

Procedure:

1. Bid proposals will be for 5-day-a-week service.
2. Requests for exceptions to 5-day-a-week service can be outlined in the RFP process, or provided in writing, to an AAA7 designated staff member.
3. AAA7 will give notice, in writing, of approval or denial.
4. Providers will notify AAA7 of any change in services due to emergency, disaster, etc.